LD

Lama Darwish

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15-minute meeting to check my residence permit renewal documents

Dear Ms Marchetti,

I am a second-year MSc student in Civil Engineering, and I would like to book 15 minutes with you to check my documents for renewing my residence permit before I submit them on 1 December.

I have prepared the forms, my enrolment certificate and my proof of income, but I am not sure that the proof of income is in the right format. Meeting before the deadline would let me fix anything that is missing.

Would one of these times suit you?
- Tuesday 24 November, after 14:00
- Wednesday 25 November, in the morning
- Thursday 26 November, any time

I can come to your office or join on Teams, whichever is easier for you.

Kind regards,

Lama Darwish
Student ID 2087654

WRITTEN WITH HUMANPROSE